



Position description: Engineer I
Engineering: Engineering
Grade: 21
Supervisor: City Engineer
FLSA: Non-Exempt
Revision Date: July 2025

POSITION SUMMARY

Under the direction of the City Engineer, reviews, designs and inspects a variety of related engineering projects. This is routine engineering work, requiring experience gained in an entry level position or appropriate graduate level study.

ESSENTIAL RESPONSIBILITIES AND DUTIES

1. Prepares designs for engineering projects in accordance with general engineering principles and South Salt Lake City Standards. Under direct supervision, may be required to work on larger projects individually or as a member of a team.
 2. Checks project plans, calculations and project parameters. Investigates and corrects field problems and suggests extra work orders of relatively routine nature. Drafts project drawings and specifications.
 3. May supervise engineering technicians actively involved in projects and may serve as project engineer or engineering project manager on engineering projects.
 4. Calculates pricing and payment amounts which should be made to contractors.
 5. Prepares reports of work done and project status.
 6. Assists with completion of appropriate project documents, bidding procedures and meets periodically with departmental staff to outline project status.
 7. As a South Salt Lake City representative, may be required to meet with contractors onsite or in the office.
 8. Performs other duties as assigned.
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MINIMUM QUALIFICATIONS

EDUCATION, EXPERIENCE AND CERTIFICATIONS

- Bachelor of Science degree in Civil Engineering or related engineering equivalent from a fully accredited college or university and one year paid work experience in civil engineering.
- Engineer in training certificate.
- Valid Utah driver's license or driving privilege card.

NECESSARY KNOWLEDGE, SKILLS AND ABILITIES

- Ability to utilize computers in engineering applications, prepare and present routine reports in written and oral form.
- Must be able to effectively communicate and work well with subordinates, supervisors, co-workers, contractors and the public.
- Ability to perform field analysis and make correct engineering decisions.

PHYSICAL DEMANDS/WORK ENVIRONMENT:

The physical demands and work environmental characteristics described here are representative of those that must be met or will be encountered by an employee while successfully performing the essential functions of this job. Reasonable accommodation may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job in an office setting or during required outdoor work, the employee is occasionally required to sit, stand, walk, use hands to operate objects, tools or controls, talk or hear. The employee is occasionally required to sit, climb or balance, stoop or kneel. Outdoor work is subject to varying weather conditions. The employee occasionally works near moving mechanical parts and in precarious places and is occasionally exposed to disagreeable elements such as appearance of workplace, poor ventilation or uneven temperature.

The duties listed above are intended only as illustrations of the various types of work that may be performed. The omission of the specific statements of duties does not exclude them from the position if the work is similar, related or a logical assignment to the position. The job description is subject to change by the employer as the needs of the employer and requirements of the job change. All requirements are subject to possible modification to reasonably accommodate individuals with disabilities. May need to lift or move objects up to about 50 lbs.

SALARY: GRADE 21 \$32.55 - \$44.02 (TYPICALLY START AT MINIMUM)

OPEN UNTIL FILLED

MUST COMPLETE CITY APPLICATION

Resumes submitted without application will not be considered.

Application available on website at www.sslc.gov

FINAL APPLICANT MUST SUBMIT TO AND PASS A DRUG SCREEN AND
BACKGROUND CHECK

EQUAL OPPORTUNITY EMPLOYER

THIS ENTITY USES E-VERIFY